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Internal Quality Assurance Cell (IQAC)
Agenda and Minutes of Meeting
Session (2019-20)

Date:-29.11.2019

Agenda

1. Discussion on 2nd cycle of NAAC accreditation.
2. Discussion on obtaining feedback from stake holders.
3. Discussions on Academic audit.
4. Discussion on Alumini association.
5. Discussion on office and library automation.
6. Discussion on procuring new MOUs.
7. Discussion for curriculam enrichment.
8. Discussion on increasing research activities.
9. Discussion on annual function.

Minutes

1. Preparation for 2nd cycle of NAAC accreditation to be started at the earliest. IIQA and SSR to be prepared and the process of accreditation to be completed in May-June 2020.
2. Feedback from stakeholders is to be collected. Prof. Atul Trivedi is directed to upload feedback proforma on website and obtain feedback, both online and offline.
3. The process of conducting academic audit by external agencies, as suggested by NAAC team in the first cycle, to be initiated in this session.
4. More ex-students to be enrolled in Alumini association under the guidance of Prof.Madhu Kher and Prof. Shraddha Mishra.
5. Requirement of printers for office and library automation to be done through balance available fund of RUSA, allotted for improvement of ICT facilities, and purchase of lab equipment.
6. New MOUs with academic and non-academic institutions to be procured for college development.
7. The routine task of curriculum enrichment to be executed by all the departments.
8. The teaching staff motivated to organize seminars, workshops, and publish more research papers to improve research activities.
9. Dates to be finalized for celebration of annual day and distribution of Pratibha Protshan Puraskar.