

IQAC Meeting

06.5.2021

Agenda:-

1. Discussion on mode of office working during pandemic situation.
2. Discussion on submission of AQAR of 2018-19.
3. Discussion on preparation of SSR.
4. Discussion on conducting annual exams.
5. Discussion on covid situation.

Minutes:- This meeting was a google meet attended by all concerns. Minutes are as under.

1. The office to be opened with roster record for attending officials.
2. The AQAR related files to be uploaded on the college website.
3. All the criterias directed to complete their typing work and the collection of related documents.
4. All the preparations to be made for conducting upcoming annual exam / semester exams, as per university guidelines.
5. All the staff members directed to strictly follow the covid guidelines issued by the government.

Compliance

1. Roster of duty record for attending officials followed.
2. Uploading of AQAR in progress.
3. Typing work of all criteria in progress.
4. All preparations for conducting exams done in time and exams deducted successfully.
5. Covid – guidelines being followed by the staff members.