

# **Dr. Radhabai Govt. Navin Kanya Mahavidyalaya, Raipur (C.G.)**

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## **Internal Quality Assurance Cell (IQAC)**

### **Agenda and Minutes of Meeting**

#### **Session 2020-2021**

**21.12.2020**

#### **Agenda**

- Discussion on resubmission of 2018-2019 AQAR.
- Discussion on preparation of SSR for NAAC accreditation.
- Discussion on budget allotment by RUSA and State Govt.
- Discussion on the compliance of academic calendar.
- Discussion on introduction of internal assessment process in First Year course.

#### **Minutes**

1. 4th AQAR of the session 2018-19 submitted on 18.02.2020 could not be delivered showing recipient 'inbox full' in NAAC portal. IQAC and NAAC in charge instructed to resubmit the same at the earliest.
2. The task of SSR preparation discussed.
  - a. Qualitative matrix and quantitative matrix to be prepared.
  - b. Geo-tagged photographs to be used.
  - c. Documents to be collected as per data template.
3. Budget amounting to Rs 30.40 lakhs allotted for construction of additional classroom in college campus on 05.12.2020, to be utilized as per the guidelines.
4. Maintenance budget amounting to Rs 6.68 Lakhs received on 07.10.2020, to be utilized for painting and white washing of college building.
5. The teaching staff instructed to follow the academic calendar issued by Pt. Ravi Shankar Shukla University, Raipur in view of
  - a. Timely completion of Syllabus
  - b. Unit Test, Quarterly Test, Half-Yearly Exam, Pre final exam to be taken online.
6. As per instruction of Pt. Ravi Shankar Shukla University, Raipur 10% marks for internal assessment to be introduced in all subjects for first year students in undergraduate classes.



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**Compliance Report for 21-12-2020 Meeting**

**Session 2020-2021**

1. Submission of AQAR under process.
2. Preparation of SSR under process.
3. Construction work of additional classrooms in progress.
4. College maintenance work of painting and white washing in progress.
5. Discussion on compliance of academic calendar.
6. Internal assessment process for 1<sup>st</sup> year students in progress.